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## FINANCIAL MANAGEMENT MEETING

### Agenda

Tuesday, October 13, 2015  
21 N. Park St., Rooms 1106 & 1108  
9:30 a.m. to 11:30 a.m.

9:30 a.m.	Welcome & Introductions	
9:35 a.m.	Capital Equipment Physical Inventory	Matt Griffith
9:50 a.m.	Managed Travel Program	
	<ul style="list-style-type: none"><li>Review Changes effective October 5<sup>th</sup></li><li>Review Changes to Expense Reimbursement/GET</li></ul>	Rusty Haines Stefanie Merucci
10:15 a.m.	Purchasing Card Online Refresher Training	Meghann Suchomel
10:30 a.m.	Other topics	

### Future Meeting Dates

Financial Management Meetings will be held at 21 N. Park St. in Rooms 1106 & 1108  
9:30-11:30AM

#### 2015

December 8, 2015

#### 2016

February 11, 2016

April 14, 2016

June 16, 2016

August 11, 2016

October 13, 2016

December 15, 2016

\*\*\*\*\*Please share this agenda with others at your table\*\*\*\*\*