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## **FINANCIAL MANAGEMENT MEETING**

### **Agenda**

**Tuesday, August 11, 2015**

**21 N. Park St., Rooms 1106 & 1108**

**9:30 a.m. to 11:30 a.m.**

|                   |   |                         |
|-------------------|---|-------------------------|
| <b>9:30 a.m.</b>  | <b>Welcome &amp; Introductions</b>                              |                         |
| <b>9:35 a.m.</b>  | <b>Internal Control Update</b>                                  | <b>Martha Kerner</b>    |
| <b>10:05 a.m.</b> | <b>Meeting/conference expenses<br/>and Uniform Guidance</b>     | <b>Jennifer Rodis</b>   |
| <b>10:20 a.m.</b> | <b>Hazardous Materials information<br/>for travelers</b>        | <b>Paul Umbeck</b>      |
| <b>10:30 a.m.</b> | <b>PCard On-line Refresher Training<br/>&amp; Certification</b> | <b>Meghann Suchomel</b> |
| <b>10:40 a.m.</b> | <b>Travel Update</b>  | <b>Rusty Haines</b>     |
| <b>10:45 a.m.</b> | <b>Expense reimbursements charged<br/>to UW Foundation</b>      | <b>Rusty Haines</b>     |
| <b>10:55 a.m.</b> | <b>Accounts Payable Process Change</b>                          | <b>Liv Goff</b>         |
| <b>11:05 a.m.</b> | <b>Fund balance reporting</b>                                   | <b>Dan Langer</b>       |

### **Future Meeting Dates**

Financial Management Meetings will be held at 21 N. Park St. in Rooms 1106 & 1108

9:30-11:30AM

#### **2015**

October 13, 2015

December 8, 2015

#### **2016**

February 11, 2016

April 14, 2016

June 16, 2016

August 11, 2016

October 13, 2016

December 15, 2016