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## FINANCIAL MANAGEMENT MEETING

### Agenda

December 10, 2013

21 N. Park St., Rooms 1106/1108

9:30am to 11:30am

- 9:30am**      **Welcome**
- Introductions
  - UW-Madison Financial Forum, February 25, 2014
- 9:45am**      **Accounting Updates**
- Capital Equipment Inventory      Brenden Hedberg      5 minutes
  - Access Online      Steve Carrola      10 minutes
  - Concur Update      Rusty Haines      5 minutes
  - Guided Expense Tool (GET) Updates      Stefanie Merucci      5 minutes
  - Cash Management Updates      Sharon Hughes      10 minutes
    - Bank Reconciliation Expectations
    - Receipt Deposit Process Change
    - Check Scanning
- 10:20am**      **Purchasing Updates**
- Draft Event Contract Guidelines      Mike Hardiman      10 minutes
  - Strategic Sourcing Update      Mike Hardiman      15 minutes
  - Shop@UW Update & Interface Upgrade Demo      Mike Matschull      20 minutes

## Future Financial Management Meeting Dates

21 N. Park St., Rooms 1106 & 1108

9:30-11:30AM

February 11, 2014

April 15, 2014

June 10, 2014

August 12, 2014

October 14, 2014

December 9, 2014